

## **Provision of Instruction for Fall Quarter 2022 in Response to COVID-19**

This Memorandum of Understanding (MOU) between The Evergreen State College (Evergreen) and the United Faculty of Evergreen (UFE) memorializes an agreement regarding the instructional procedures and other adjustments to be adopted for the fall quarter in response to the continuation of the novel COVID-19 coronavirus pandemic and its spread.

### **Recitals**

UFE and Evergreen have a shared interest in keeping faculty, staff, students, and our wider community safe from the spread of COVID-19. In previous Memoranda of Understanding, the parties reached agreement on a number of alterations to their collective bargaining agreement (CBA) and to faculty working conditions to address COVID-19 impacts during the 2020 summer and fall quarters (“Provision of Instruction for Summer and Fall Quarters 2020 in Response to COVID-19;” hereafter “2020 Safety MOU”), Winter, Spring, and Summer Quarters of 2021 (“Provision of Instruction for 2021 Winter, Spring, and Summer Quarters in Response to COVID-19,” hereafter “2021 Winter-Spring-Summer Safety MOU”); Fall, Winter, and Spring Quarters of the 2021-22 academic year (“Provision of Instruction for Fall Quarter 2021 in Response to COVID-19,” hereafter “2021 Fall Safety MOU”; “Provision of Instruction for Winter Quarter 2022 in Response to COVID-19,” hereafter “2022 Winter Safety MOU”; “Provision of Instruction for Spring Quarter 2022 in Response to COVID-19, hereafter 2022 Spring Safety MOU”); as well as other agreements (e.g. “Letter of Understanding Regarding Faculty Review Process in 2020-21,” hereafter “20-21 Faculty Review LOU”).

Public Health experts predict that COVID-19 will remain a challenge to health and safety in fall 2022 and beyond. In the spirit of Evergreen's Social Contract and student/faculty program and community agreements, both parties have reached this MOU to memorialize agreements regarding safety precautions and operational measures that Evergreen will implement during fall quarter 2022 to protect faculty, students, and the entire campus community from the spread of COVID-19. Evergreen is considering possible changes to its instructional footing in Fall 2022, and both parties will meet to bargain the impacts to wages, hours, and working conditions that may result from any changes. This Memorandum of Understanding references Governor Inslee's Higher Education Proclamation 20-12.4 issued 12 July 2021, Proclamation 21-14.1 issued August 20, 2021, the Washington State Department of Health COVID-19 Recommendations for Higher Education (DOH 820-195) issued July 1, 2021, Washington State Labor and Industries guidance on masks issued June 2021 (Pub. F414-168-000), and Washington's Health Emergency Labor Standards Act (HELISA; See L&I Pub. F417-291-000; Engrossed Substitute Senate Bill 5115).

## Agreement

Therefore, the parties agree as follows:

1. Evergreen will continue to meet recommendations established by the Washington State Department of Health for Higher Education (DOH 820-195), along with applicable safety requirements established by local, county, state, and federal authorities. This may include restricting or relaxing regulations in accordance with changing health directives.
2. Governor Inslee required all state employees to be fully vaccinated by October 18, 2021, as per Proclamation 21-14.1. Evergreen faculty complied with the Governor's order. Furthermore, in order to be granted the status of a "Fully Vaccinated Campus" under Governor Inslee's proclamation 20-12.4, Evergreen continues to require all employees, including faculty, to be vaccinated against the COVID-19 coronavirus, as per Evergreen policy ("Evergreen Vaccine Policy for Employees," July 7, 2021). Any new faculty hired in spring quarter 2022 must be vaccinated. Faculty must submit their vaccination information to Evergreen using the online form provided by Human Resources; those who wish to be exempted from vaccination on religious or medical grounds may request an exemption. If granted an exemption, faculty will also be granted an accommodation, and must follow all the strictures outlined in that accommodation. Faculty members may not physically come to campus until their form has been processed.
3. During an academic quarter, faculty teaching in-person and hybrid offerings may switch to a remote option for temporary periods due to students or faculty testing positive for COVID-19 and needing to quarantine. These instructional faculty will inform their curriculum dean or director regarding changes to instructional footing. Requests to transition remote classes to a hybrid or in-person footing midway through an academic quarter will not be accepted. Directors, library faculty, and other non-instructional faculty positions will work together with their supervising deans to determine changes to remote and in-person work.
4. Evergreen will provide all faculty members teaching hybrid or in-person classes with class lists indicating those students who have provided vaccination information, those students who have approved exemptions, and those students who have not yet completed the vaccination requirement. These class lists are student records and must be treated as FERPA-protected information.
5. Evergreen will provide appropriate notification and information to faculty, staff and students in COVID-19 related safety policies and procedures.

6. While on campus, faculty are required to follow all Evergreen safety plans, policies, and precautions including but not limited to those governing the wearing of personal protective equipment, including masks; vaccinations, health verification forms; social distancing; handwashing; testing; and under certain conditions, self-quarantine. The college shall make these plans, policies, and precautions available on its website.
7. Evergreen will provide faculty members who teach in-person all safety supplies needed to comply with the college's safety plans and precautions. Supplies include masks and other equipment as needed, such as gloves, goggles, face shields, etc. Masks provided to faculty must meet Washington Labor & Industries guidelines for masks rated "medium risk" or higher (WA L & I Pub. F414-168-000).
8. Faculty members will address Evergreen's safety precautions in their syllabi and/or community agreements. Students are required to follow all safety precautions approved by the college, including but not limited to those governing social distancing; handwashing; the wearing of personal protective equipment, including masks; health verification; location logging; testing; and, under certain conditions, self-quarantine.
9. Students who do not abide by the college's health and safety policies, including vaccine and mask policies, will not be able to attend in-person class meetings. If students refuse to leave the class setting, Evergreen may assert its right to remove a student in order to maintain the health and safety of the learning community. Faculty should contact their dean or supervisor for assistance in these cases.
10. If teaching remotely, Evergreen faculty members may come to campus to use resources to support instruction, such as printers, scanners, and the internet. They may also request equipment for home use, which may include computers, software, whiteboards, stylus tools, and other supplies and equipment as approved by the Academic Budget Office. All such purchases will remain the property of the College.
11. Beginning fall 2022, Evergreen will return to conducting non-instructional (e.g. governance, administrative, training) meetings for faculty in person. Nevertheless, Evergreen recognizes the value of remote meetings, and organizers may choose to conduct meetings either remotely or in person, as needed. Those faculty who are the subject of a review panel, class observation, or other required meeting may request to conduct that meeting remotely. Meeting organizers are responsible for managing technological requirements for remote participation, and for ensuring that remote participation meets the needs of all meeting participants.
12. As previously agreed in the 20-21 Faculty Review LOU, faculty portfolios will continue to be submitted and reviewed remotely on an ongoing basis through the 2021-22 and 2022-23 academic years and beyond.

13. All other provisions of the CBA will remain in effect for the duration of this MOU, including the provisions of Article 18 – Workplace Safety and Health.

This Memorandum is not precedent-setting and will take effect upon ratification by both parties, and will expire at midnight on December 31, 2022 unless extended by the parties.

Signed and dated this 22nd day of September, 2022.

The Evergreen State College

  
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Title\_Provost & VP for Academic Affairs

United Faculty of Evergreen

  
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Printed Name\_Jon Davies

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